

Naming of Roads, Walkways and Paths Policy

Section 1 - Purpose

(1) The purpose of this document is to set out the policy on the naming of roads, walkways, paths and similar assets and to ensure that legislation and consistent general naming principles are adhered to across all Campuses.

(2) The policy will enable the identification and classification of the types of roads, walkways and paths within Charles Sturt University (the University) that are suitable to be named and appropriate naming conventions for these.

Scope

(3) This Policy applies to the naming of all Campus roads, walkways and paths. It has been written based on the prevailing legislative requirements in NSW. The same principles and processes apply to campuses outside of NSW, adjusted to conform to relevant legislative requirements in those jurisdictions.

Section 2 - Glossary

(4) For the purpose of this Policy:

- a. ACT means the Australian Capital Territory.
- b. GPS means Global Positioning System.
- c. LGA means Local Government Authority (e.g. the relevant City, Municipal or Shire Council).
- d. NSW means New South Wales.
- e. Path means thoroughfare used only for pedestrian traffic.
- f. Road means open way or public thoroughfare primarily for vehicles.
- g. Walkway means restricted vehicle access used mainly by pedestrians and cyclists.
- h. Campus means a facility or location of the University that has been designated by the Council as a "campus" under the [Charles Sturt University Act 1989](#) (NSW).

Section 3 - Policy

General Principles

(5) The naming of roads, walkways and paths is critical to ensuring people can find their way to, and around, our campuses.

(6) Road and walkway names are also critical in aiding emergency services in attending an exact location in the case of an accident or other emergency.

(7) With the increasingly universal nature of GPSs, it is important for the University to ensure formal legal registration of each road name through Local Councils and the Geographical Names Board of NSW to ensure that visitors, emergency services, staff and students can navigate directly to relevant buildings and facilities.

(8) The University therefore abides by the [NSW Road Naming Policy](#) approved by the Geographical Names Board of NSW.

Authority to Name Roads, Walkways and Paths

(9) In NSW responsibility for the naming of roads resides with those authorities responsible for either the maintenance of the roads or the jurisdictional oversight of the area the road is located in, as specified in the NSW Road Naming Policy. The University has the right to name private roads on Campuses. The right to name public roads generally is given to the relevant LGA (e.g. city or shire council).

(10) The primary authority within the University to approve names to be recommended to road naming authorities (e.g. LGAs) is the Nomination and Remuneration Committee (which is delegated on behalf of the University Council to approve naming) based on recommendations from the Vice-Chancellor.

(11) While walkways and paths are not registered as official roads by the NSW Government, the same general approach is taken to the naming paths and walkways because of their importance in assisting people to find their way within the campus.

Road, Walkway and Path Naming Schema

(12) [Approved road, path and walkway types](#) are set out in Appendix 1 .

(13) Proposed names for roads, walkways and paths must comply with the [Naming Schema for Roads, Walkways and Paths](#) set out in Appendix 2 .

Conformance with Legal Requirements

(14) As University roads need to be registered and approved by the NSW Geographical Names Board, the National Capital Authority in the ACT (or other relevant local authorities) to form part of the geographic positioning dataset, the University will abide by the principles set out in the NSW Road Naming Policy (or equivalent rules in other jurisdictions) and AS/NZS 4819:2011 Rural and Urban Addressing principles in the naming of University roads.

(15) The principles are a common-sense set of guidelines that reflect the important role of road names, and the long-term implications of naming. Some of the principles include, for example:

- a. road names must be easy to pronounce, spell and write to minimise the risk of confusion, for example, when a person is directing emergency services to an accident or incident;
- b. road names must be unique and must not be duplicated within a locality regardless of road type (for example, the University cannot designate a road as Banksia Way if there is a Banksia St in the same locality); and
- c. roads must not be named for people who are alive as community attitudes and opinions can change.

Roads, Walkways and Paths to be Named

(16) All formed roads, walkways and paths on University campuses that are generally open to the public or to emergency service vehicles will be named in accordance with this Policy.

Responsibilities

(17) The University Council has overall responsibility for the naming of University facilities including roads, walkways and paths.

(18) The Nomination and Remuneration Committee is delegated with responsibility by the Council for approving names for roads, walkways and paths on behalf of the Council.

(19) The Division of Facilities Management is responsible for identifying roads, walkways and paths that require naming within the master plan structure and preparing recommendations about the name of roads, walkways and paths for submission to the Vice-Chancellor and the Nomination and Remuneration Committee in conformity with the Naming Schema for Roads, Walkways and Paths in Appendix 2 .

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